

## NOTICE TO ALL STAKEHOLDERS

Pursuant to Memorandum Circular on Community Quarantine over the Entire Luzon and Further Guidelines of the Management of the Corona Virus Disease 2019 (COVID 19) issued by the Office of the President on 16 March 2020, please be advised that PSALM's Office will be **CLOSED** to clients, visitors and stakeholders from 23 March to 13 April 2020 or until such time that the Enhanced Community Quarantine has been lifted.

All official communications and requests should be coursed through **infos@psalm.gov.ph** or via the respective email addresses of responsible personnel during the quarantine period. They will be attended to promptly by the PSALM personnel who are following a *work from home* arrangement. While PSALM still has a lean skeletal workforce working in the PSALM office, they will not be receiving communications and requests in order to avoid exposure from COVID 19.

We will notify everyone should there be any changes to this current arrangement.