

Freedom of Information Program



Power Sector Assets and Liabilities Management Corporation

FOI Receiving Officer: Mr. Recelo Celades

Designation: Corporate Communications Officer

Office: Strategic Communications and Performance Management Office

Receiving Office: 24th Floor, Vertis North Corporate Center 1, Astra corner Lux Drives, North Avenue, Quezon City 1105

Contact Nos: (632) 7902-9000 / (632) 7902 9067 ; infos@psalm.gov.ph

Modes of Request



Standard Request
Submit FOI request with accompanying contact information and copy of ID through mail or email

OR



eFOI Request
Lodge a request through the eFOI portal (www.foi.gov.ph)

Procedures*

**response to requests will be completed within 15 working days*

Step 1

Go to www.foi.gov.ph in your browser to lodge a request to PSALM.



Step 2

Click sign up button and fill in required details. **Attach valid ID.**



Step 3

Accomplish the FOI request form for PSALM then click Send My Request.



Step 4

PSALM shall receive and evaluate the request.



Step 5

PSALM shall **obtain relevant information** and seek clearance for release.



Step 6

PSALM shall prepare and **issue response** based on your desired format which will be sent through the eFOI portal and email, or depending on preference.

FOI Appeals

If you are not satisfied with the response of your FOI request, you may write an appeal **within 15 calendar days** from the notice of denial or from the lapse of the period to respond to the request. PSALM shall review and decide within 30 calendar days from the date we receive your appeal.