



TERMS OF REFERENCE

MECHANICS FOR THE ARCHITECTURAL CONCEPTUAL DESIGN CONTEST FOR THE DILIMAN PROPERTY

I. PROJECT DESCRIPTION

The Power Sector Assets and Liabilities Management (PSALM) Corporation invites local and international Architectural Firms to take on the challenge to develop the architectural conceptual design for the Diliman Property (the "Property"). The objective of the contest is to maximize the Property utilization, based on the possible highest and best use for it.

PSALM is mandated under RA 9136 or the Electric Power Industry Reform Act (EPIRA) to manage the orderly sale, disposition, and privatization of the generation assets, real estate and other disposable assets, and IPP contracts of the National Power Corporation (NPC) with the objective of liquidating the Corporation's financial obligations and stranded contract costs in an optimal manner. In the performance of its privatization mandate, Section 47 (a) of the EPIRA specifically directed PSALM that the privatization value of its assets shall be optimized.

The winning conceptual design will serve as the basis for further design development for the master planning and the privatization of said Property.

The objective of the scheduled privatization of the Property is to create substantial income and steady cash flow for the Government that will answer for PSALM's assumed liabilities. With the primary objective of raising optimal proceeds from its real estate assets, the highest and best use of the Property is PSALM's primary consideration in the management and/or privatization of its properties.

The Diliman Property

The Diliman Property is a 5.1 hectares property located in the Quezon City's Central Business District. The Property houses several buildings including the two (2) buildings that are used as offices of the NPC and the National Grid Corporation of the Philippines (NGCP) (hereafter referred to as the "Locsin-Designed Buildings"). The late National Artist for Architecture, Architect Leandro V. Locsin designed the said buildings in 1981. The buildings are presumed Important Cultural Property under Republic Act No. 10066 otherwise known as the National Cultural Heritage Act of 2009 (National Cultural Heritage Act of 2009).

In this regard, the architectural conceptual design for the Diliman Property should conform with the requirements of RA 10066, which primarily requires the preservation of the exterior façade of the existing Locsin-Designed Buildings.

Due to its strategic location and the on-going high-rise development of adjacent properties, the Diliman Property has a high potential for commercial and mixed-use development. (See Annex 1)

II. OBJECTIVES OF THE CONTEST

1. To produce the design maximizing the utilization of the Property based on the possible highest and best use;
2. To develop the Property into a mixed-use development zone integrating sustainable design which is energy-efficient and environmentally-friendly;
3. To serve as the basis for the Master Planning Activity for the Property that will ensure marketable, viable, and strategic development;
4. To apply international best practices and design.
5. To incorporate the following considerations in the conceptual designs:
 - i. To develop the Property as a combination of a residential and commercial center, possibly an IT economic zone or a Power Sector Hub or a combination of both, that will cater to the office space requirements of, government agencies as well as local and international private entities;
 - ii. To maximize utilization of the Property, conceivably through high rise development;
 - iii. To consider applicable legal requirements and obligations relative to the Property;
 - iv. To retain and integrate the current designs of the Locsin-Designed Buildings in the conceptual design of the Property pursuant to the National Cultural Heritage Act of 2009;
 - v. To harmonize the features of the Locsin-Designed Buildings into the conceptual design of the Property;
 - vi. To isolate as an independent facility the area occupied by the System Operations Building, as described in Annex 1 of this Terms of Reference; and

- vii. To address the office space requirements of existing occupants such as NPC, National Transmission Corporation and PSALM Corporation.

III. CALL FOR PARTICIPANTS

The architectural design contest for the Diliman Property is open to well-established and reputable local and international architectural firms.

Interested participants are invited to submit an Expression of Interest (EOI) along with the information detailing the following:

- Details of the authorized representative, official designation, contact number and email address;
- Contact Person and Company Information and Profile;
- Technical and Professional Capabilities; and
- All Relevant Experience showing at least five (5) years experience in the field of Architecture.

The information to be provided should comply with the Eligibility Requirements mentioned in Item VI.

The submission of relevant documents must be in A4 size paper.

IV. DEADLINE FOR SUBMISSION OF EXPRESSION OF INTEREST

The deadline for submission of expressions of interest and First Stage requirements is on 22 March 2019, 4:00 PM at PSALM Office, 24th Floor Vertis North Corporate Center 1, Astra corner Lux Drives, North Avenue, Quezon City. As another option, interested participants may submit the said requirements through email at avdd1@psalm.gov.ph.

V. PRE-CONTEST CONFERENCE

Interested Architectural Firms are encouraged to attend the Pre-Contest Conference on 14 March 2019, 2:00 PM at PSALM Office, 24th Floor Vertis North Corporate Center 1, Astra corner Lux Drives, North Avenue, Quezon City, to discuss the Property, the Terms of Reference and other relevant questions and/or clarifications from interested Architectural Firms.

Non-attendance of the interested Architectural Firm will in no way prejudice its participation, however, the interested Architectural Firm is expected to know the discussions and clarifications regarding the Terms of Reference made during the Pre-Contest Conference.

Any statement made at the Pre-Contest Conference shall not modify the Terms of Reference, unless such statement is issued through an official communication in accordance with Item XIX.

VI. ELIGIBILITY AND TECHNICAL REQUIREMENTS (FIRST STAGE REQUIREMENTS)

The requirements to be submitted are as follows:

A. Eligibility requirements:

- Certified True Copy of SEC Certificate of Registration or equivalent document, in case of foreign Architectural Firm.
- Architectural Firm information, profile, prospectus/brochure, containing among other things, the Architectural firm's years of experience, the Architectural Firm's duly authorized representatives, and its contact details.
- The Architectural firm should submit a declaration, using the form in Annex 2, that it has completed at least three (3) commercial architectural designs, each with an area of at least two (2) hectares within the last five (5) years.
- The Architectural Firm must provide relevant similar completed architectural conceptual design and/or master planning projects together with a brief description. The comparability of the projects shall be measured in terms of size, quality, and complexity.
- Applicants must furnish proof (i.e. Certificate of Completion/Contract, Project Acceptance, or any other similar document) for the architectural designs it declared in Annex 2.

B. Technical requirements:

- The Architectural Firm shall have worked on and completed at least three (3) designs with Leadership Energy and Environmental Design (LEED) certification. For this purpose, the Architectural Firm must submit a certified true copy of the LEED certification for each relevant design;
- The Architectural Firm shall have personnel with LEED accreditation. For this purpose, the Architectural Firm must submit a copy of the personnel's Office ID and a certified true copy of the personnel's LEED accreditation/certification;
- The Architectural Firm shall be composed of at least five (5) members:
 - i. Lead Design Architect
 - ii. Environmental Planner
 - iii. Green building Professional
 - iv. Landscape Architect
 - v. Structural Engineer

- Key members may have multiple roles (e.g. Registered Architect, Certified Green Building Professional or Environmental Planner) as long as they have documentary proof of their respective qualifications to complete their team's eligibility requirements.

Each Team Member must submit his/her curriculum vitae and a copy of his/her office ID, PRC License (in case of foreign personnel, the appropriate permits or license to practice their profession in the Philippines), and other proof of eligibility.

The format for the Curriculum Vitae (CV) for each team member should follow the format in Annex 3. Only signed and duly notarized CV for each team member involved in the Architectural Conceptual Design contest shall be accepted.

The team member must provide a reference list of all or significant projects he/she has completed in the field of master planning and/or architectural conceptual design; number of projects in the last five (5) years, Number of years of experience; educational attainment, and other relevant information related to their practice.

The relevant information in the curriculum vitae of each team member should not be less than two (2) pages; incorporating their work experience, completed design projects, educational attainment, and respective professional organization affiliations.

- The Architectural Firm shall provide information on the qualifications of its team members who would be involved in the execution of the Project, on the organizational structure of and the division of tasks within the proposed team.

The Selection Committee, as defined in Item VII, will review the qualifications of the participating Architectural Firm (hereafter referred to as the "Participant") and come up with a shortlist of the top five (5) qualified firms that will move to the next stage.

The eligibility requirement of the firms for the First Stage submission will be evaluated based on the following criteria:

Table 1. Criteria for Selection

PARTICULARS	RATING
I. Eligibility Requirements	60%
Nature of the Firm	10%
<i>i. Architectural Firm</i>	<i>10%</i>
No. of Years of Experience	20%
<i>i. More than 25 years</i>	<i>20%</i>
<i>ii. 21 to 25 years</i>	<i>18%</i>
<i>iii. 16 to 20 years</i>	<i>16%</i>
<i>iv. 11 to 15 years</i>	<i>14%</i>
<i>v. 5 to 10 years</i>	<i>14%</i>
Winnings in Conceptual Design Contests	10%
<i>i. More than 3 winnings</i>	<i>10%</i>
<i>ii. 2 winnings</i>	<i>8%</i>
<i>iii. 1 winning</i>	<i>5%</i>
Completed Design	20%
<i>i. 3 or more commercial architectural designs, each with an area of at least two (2) hectares within the last five (5) years</i>	<i>20%</i>
II. Technical Requirements	40%
Leadership Energy and Environmental Design (LEED) Certification (3 or more designs with LEED certification)	3%
LEED Accreditation (1 or more personnel with LEED accreditation.)	2%
Team Member's Key Personnel and its Qualification and Experience	35%¹
A. No of projects in the last 5 years	3%
<i>i. More than 6 Projects</i>	<i>3%</i>
<i>ii. 3 to 5 projects</i>	<i>2%</i>
<i>iii. 1 to 2 projects</i>	<i>1%</i>
B. No of Years of Experience	2%
<i>i. 15 years or more</i>	<i>2%</i>
<i>ii. 5 to 14 years</i>	<i>1%</i>
C. Educational Qualification	2%
<i>i. At least a Master's Degree Holder</i>	<i>2%</i>
<i>ii. Bachelor's Degree Holder</i>	<i>1%</i>
TOTAL	100%

A Participant that does not meet any of the minimum eligibility requirements, as mentioned above, will be rejected outright.

¹ 7% rating for each of the five (5) members

In case it is found that at any time during the duration of the contest, even after the declaration of the winner, that one or more of the eligibility conditions have not been met by the Participant or its employees or the Participant or its employees have made misrepresentations or gave any materially incorrect or false information, the Participant shall be disqualified from joining the contest and the next ranking firm will be considered.

Shortlisted Participants will be notified by PSALM in writing simultaneously through registered and electronic mail.

PSALM reserves the right to request for additional documents, materials, and information from the Participant, at any time during the duration of the contest and for any reason through official communication in accordance with Item XIX.

VII. SELECTION COMMITTEE

The Selection Committee shall be created through a PSALM Office Order and shall be selected from the Executive Committee, Asset Management Group, and Office of the General Counsel of PSALM.

VIII. CONSULTATION AND DUE DILIGENCE OF SHORTLISTED PARTICIPANTS

All the shortlisted Participants shall be invited for a consultation meeting and will be provided with an information kit and other documents relevant to the Project. The shortlisted Participants shall be allowed to conduct their own due diligence and ocular inspection of the Property. All costs and expenses associated with the conduct of due diligence shall be for the sole account of each shortlisted Participant.

Any statement made at the consultation or during the site due diligence meeting shall not modify the Terms of Reference, unless such statement is issued through an official communication in accordance with Item XIX.

IX. CONTEST STAGES

Each contest will be a two-stage process.

- a. The First Stage will be open to all Architectural Firms who shall submit their respective EOIs and meet the eligibility requirements, as defined in Item IV and Item VI, respectively.

The submission may be via courier service, hand delivery, or electronic mail. The Selection Committee, as defined in Item VII, will select not more than five (5) firms that will be eligible for the Second Stage.

In case of a tie that results into having more than five (5) firms eligible to be shortlisted, the firm/s that submitted its First Stage Requirements at the earliest time shall be preferred.

- b. The Second Stage of the contest shall begin once the shortlisted Participants have been notified by PSALM. The Second Stage submissions shall comply with the requirements mentioned in Item X below.

The submission of an entry of the shortlisted Participant shall be anonymous using the PSALM assigned alphanumeric code label. Upon submission of Second Stage Requirements, communication between PSALM, any of its employees, or the Selection Committee and the Participants is prohibited.

Each shortlisted Participant will be required to present their work before the Jury, as defined in Item XI, to be scheduled within the next seven (7) calendar days from the submission date of the Second Stage Requirements, as stated in Item XIV.

X. SECOND STAGE REQUIREMENTS

The architectural conceptual design for the Property shall be based on “Highest and Best Use” of the property. The firm must submit the following:

- a. One Audio Visual Presentation (maximum of 2 minutes);
- b. Report in A4 size (Landscape Orientation), in both digital (PDF format) and hard copies providing the following:
 - i. Page 1 for the Executive Summary
 - ii. Allot 1 page to discuss the master plan concept, site analysis, functionality, sustainability, feasibility and innovation
 - iii. Conceptual Master Development Plan (overall Land Use Plan)
 - iv. District Plan (overall clustering concept), if applicable
 - v. Parcel Plan with Road Layout
 - vi. Minimum of 3 Perspectives (at least 1 aerial view and 2 street view)
 - vii. Selected exterior perspective for the structure, as applicable
 - viii. Estimated Development Cost (on a per square meter computation)
- c. 3-D rendering/walk-through video;
- d. Scale model, dimensions of which should be 1.5m long x 1.5m wide. The scale model should be able to freely access the entrance and elevator door in transporting to PSALM Office; and
- e. USB flash drive containing all the e-files of a, b and c above.

The contest submission (requirements a, b, c and e) should be compiled in a package with an explicitly marked code in the center of the package as follows:

The contest submission (requirements a, b, c and e) should be compiled in a package with an explicitly marked code in the center of the package as follows:

NAME OF THE FIRM: _____

ADDRESS: _____

**ARCHITECTURAL CONCEPTUAL DESIGN CONTEST
DILIMAN PROPERTY**

Power Sector Assets and Liabilities Management Corporation
24th Floor Vertis North Corporate Center I, Astra cor. Lux Drives,
North Avenue, Quezon City 1105, Philippines

Requirement (d) shall be submitted on the Participant's scheduled presentation which shall be announced pursuant to the last paragraph of Item IX.

Entries must be submitted to the PSALM Office, 24th Floor Vertis North Corporate Center I, Astra cor. Lux Drives, North Avenue, Quezon City on Second Stage submission date and time, as defined in Item XIV. Entries submitted before or after the stated date and time will not be accepted.

Entries with incomplete documentation or which are non-compliant with the requirements shall be automatically disqualified.

XI. JURY

The Jury will be composed of representatives from the United Architects of the Philippines (UAP), the Commission on Audit (COA), the National Commission for the Culture and Arts (NCCA), PSALM Board of Directors, the academe, and executives from the energy family.

The Jury Composition, which shall not be more than nine (9), will be revealed along with the announcement of the shortlisted firms during the First Stage of the contest.

The Jury will evaluate the form, function, and innovation of the conceptual design submitted by each shortlisted Participant based on the following criteria:

Table 2. Criteria for Evaluation of Conceptual Design

1	Architectural Design Concept -Overall Architectural design and impact of the total potential of the parcel and zoning -Originality, inspiration, and innovation of the concept	20%
2	Achieved a feasible approach to an energy/environmental concept and compliance	20%
3	Architectural and form-wise design solution in compliance with relevant rules in particular building code and environmental law	15%
4	Economic Feasibility - In terms of project cost and marketability	15%
5	Functionality, composition, and modularity - Includes consideration in Security zoning, Internal circulation, and External access	10%
6	Achieved quality of the tourism standard	10%
7	Environmental and landscape harmonization (Functional and quality landscape)	10%
	TOTAL	100%

The Jury may meet several times before deciding on the winner of the design contest. Once the winner is determined, the Jury's decision is final and unappealable.

XII. JURY ASSESSMENT GUIDELINES

All submissions from shortlisted Participants will be checked for compliance with submission requirements and completeness. Shortlisted Participants with incomplete entries shall be disqualified.

Submission will not include any names or any other symbols that may identify its source.

The Jury shall judge the entries in accordance with the criteria shown in Table 2, Item XI. The decision of the Jury will be final and binding on all parties concerned and decisions cannot be appealed. Participants do not have the right to access the Jurors' comment or records on the adjudication.

If the declared winner refused to/cannot accept, receive or become ineligible for the prize for any reason, the prize will be given to the next highest-ranking submission from the remaining entries.

The Jury panel will be made aware of the winner's identities only after the winning entries have been selected.

XIII. PRIZE

The five (5) shortlisted Participants at the end of the First Stage, after its consultation meeting with PSALM as indicated in Item VIII, shall proceed to the Second Stage.

The shortlisted Participants will be given a stipend of Php500,000.00 each to cover its expenses relative to its preparation for the Second Stage requirements, however, said stipend will only be released upon their submission of their design and materials, as indicated in Item X.

Thereafter, at the end of the Second Stage and after Jury deliberations as required in Items XI and XII, the winner of the Diliman Property Architectural Conceptual Design Contest shall be awarded Four Million Pesos (Php4,000,000.00.), subject to taxes per government regulation.

XIV. CONTEST SCHEDULE

Activity	Date/Deadline	No. of Days
Issuance of Invitation to Prospective Participants /Contest launch	22 February 2019, Friday	
Registration Period/Receipt of Expression of Interest	01 March, Friday - 22 March 2019, Friday	14
Pre-Contest Conference	14 March 2019, Thursday 2:00 PM	
First Stage Submission Deadline	22 March 2019, Friday	
Selection Committee Review of the First Stage	22 March - 8 April 2019, Monday	16
The announcement of the Shortlisted Firms that will proceed to the Second Stage	15 April 2019, Monday	60
Consultation/Due Diligence Period of Shortlisted Participants	15 April (Monday) - 15 May 2019 (Wednesday)	
Second (Final) Stage Submission	17 June 2019, Monday from 8:00am until 5:00PM	
Jury deliberation for the Final Stage	17 June (Monday) - 3 July 2019 (Wednesday)	16
The announcement of Results/Awarding Ceremony	12 July 2019, Friday	

XV. OWNERSHIP RIGHTS

Ownership and intellectual property rights over all the submitted conceptual designs of the Participants will be under the name of PSALM in perpetuity. This includes the right to use the conceptual design, in whichever form PSALM deems fit, without further compensation to the Participants.

The submission of the Second Stage Requirements, as identified in Item X, shall be considered as the Participants' agreement and consent to PSALM's ownership and intellectual property rights over the Architectural Conceptual Design.

XVI. LOCSIN-DESIGNED BUILDINGS AT THE DILIMAN PROPERTY

The Locsin-Designed Buildings, identified as NPC buildings I & II (NPC and NGCP main office buildings), designed by the National Artist, Architect Leandro V. Locsin are structures considered as an Important Cultural Property (ICP) pursuant to the National Cultural Heritage Act of 2009.

The Locsin-Designed Buildings should be integrated into the Architectural Conceptual Design of the Diliman Property. Moreover, there should be no modification in the features of the said building since any changes will require the approval of the NCCA. Nevertheless, Architectural Firms have the flexibility to determine the integration of the said buildings in its architectural conceptual design output.

PSALM shall transmit the architectural plans of the Locsin-Designed Buildings once the Architectural Firms have been shortlisted by the Selection Committee, as defined under Item VII.

XVII. FAILURE OF CONTEST

For either contest, PSALM shall declare a failure of Contest in any of the following instances:

- A. Less than three (3) Participants submitted an expression of interest and First Stage requirements;
- B. Less than three (3) Participants are shortlisted during the first stage; and
- C. Less than three (3) Participants submitted at the submission deadline for the second stage.

XVIII. RESERVATION CLAUSE

PSALM reserves the right to: (1) add to, modify, supplement, change the Terms of Reference, including the Contest Schedule, at any time and for any reason through official communication in accordance with Item XIX; (2) accept or reject a submission or any of its parts; (3) waive any defect contained in the submission or any document; (4) accept an offer deemed most advantageous to the Government; (5) exercise any remedy granted by Philippine Law; and (6) require the submission of additional documents and/or information if necessary, in relation to the contest.

In whole or in part, at any time for its convenience, PSALM may terminate the contest if it is determined that there is an existence of conditions that make the contest implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to fortuitous event(s) or changes in law and National Government policies.

XIX. NOTICES AND COMMUNICATIONS

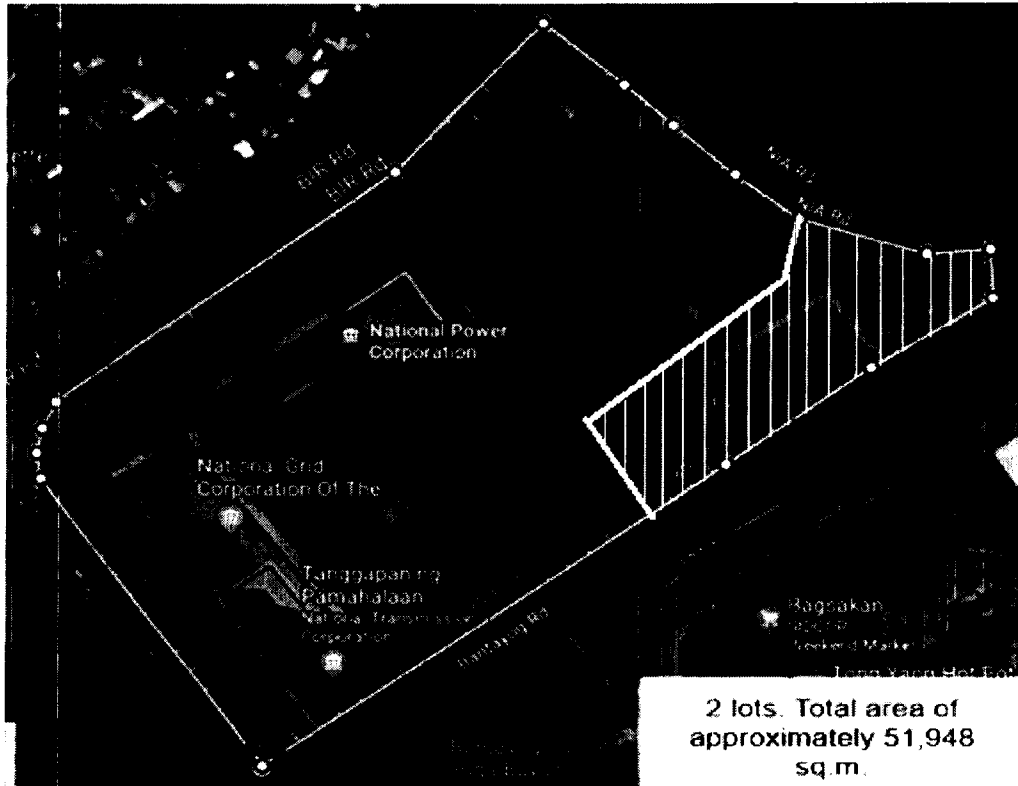
Any notice, communication, or announcement made pursuant to this Architectural Design Contest shall be in writing. Any such notice, communication, or announcement shall be deemed to have been given or made when received by the concerned Participant, either in person or through an authorized representative of the Participant to whom the communication is addressed, or when sent by registered mail, courier service, or email, such Participant at the address specified in the Participant's Omnibus Sworn Statement (Annex 2).

All notices and communications of the Participant to PSALM made pursuant to the Architectural Design Contest shall be in writing and addressed to:

Office of the President and CEO
PSALM Corporation
24th Floor Vertis North Corporate Center 1,
Astra corner Lux Drives, North
Avenue, Quezon City

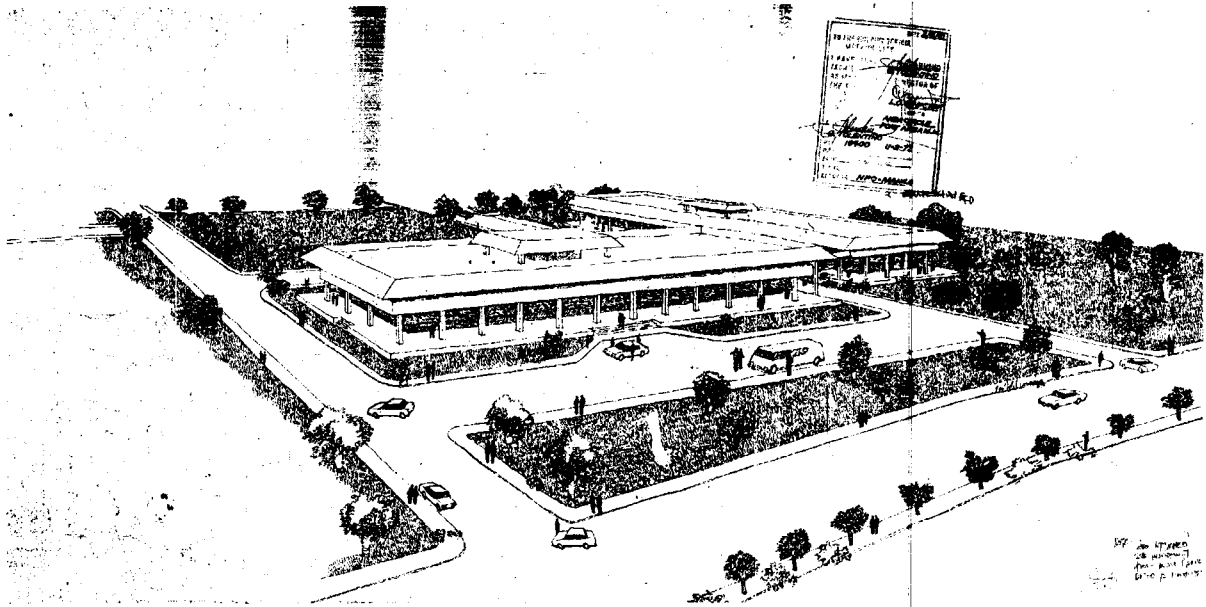
The same shall be sent through email at avdd1@psalm.gov.ph.

DILIMAN PROPERTY LAYOUT PLAN:

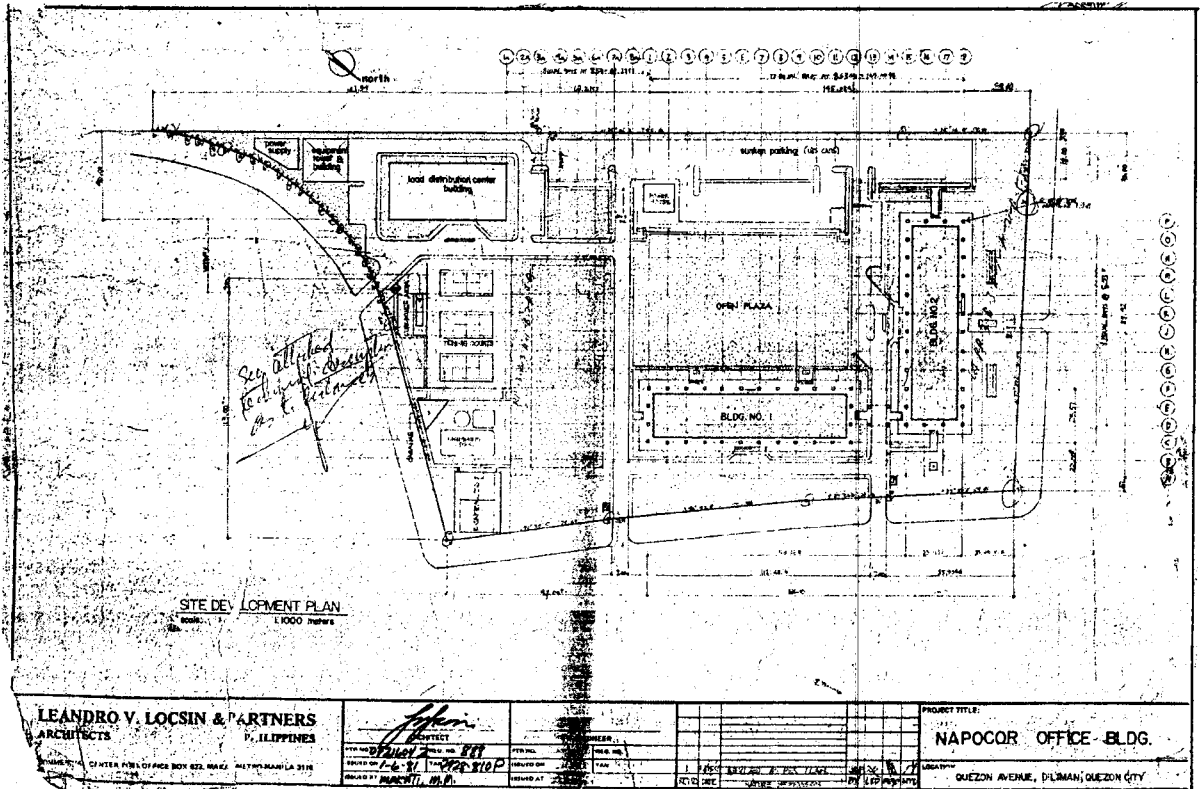


Systems Operations Building Area

Terms of Reference for the Architectural Conceptual Design Contest for the Diliman Property



Current NPC and NGCP Office Building (BLDG NO. 1 and BLDG NO.2) - "PERSPECTIVE"



Current NPC and NGCP Office Building (BLDG NO. 1 and BLDG NO.2) "Site Development Plan"

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____ of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of (*Name of Participant*) with office address at (*address of Participant*);
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, and to sign and execute any documents relative to the *Architectural Conceptual Design for Diliman Property* of PSALM Corporation, as shown in the attached [*state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);*];
3. (*Name of Participant*) is not "blacklisted" or barred from participating by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international *financing* institution;
4. Each of the documents submitted in satisfaction of the contest requirements is an authentic copy of the original, complete, and all *statements* and information provided therein are true and correct;
5. (*Name of Participant*) is authorizing PSALM or its duly authorized *representative(s)* to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of (*Name of Participant*) is related to the Head of the PSALM corporation, members of the end-user unit by consanguinity or affinity up to the third civil degree;
7. (*Name of Participant*) declares, that it has completed at least three (3) commercial architectural designs, each with an area of at least two (2) hectares within the last five (5) years. The table below provides the details for the abovementioned completed commercial architectural design:

Item No	Name of Contract, Owner's Name and Address	Date of Contract	Area coverage (in hectares)	Contract Duration (in Months)	Contract Amount (in PhP)
1.					
2.					
3.					
4.					

8. *(Name of Participant)* declares that it has participated in the following Architectural Design Contest/s where it was declared winner:

Name of Contest	Organizer
1.	
2.	
3.	

(Note: N.A. if not applicable)

9. *(Name of Participant)* is aware of and has undertaken the following responsibilities as a Participant:

- a) Carefully examine all of the Terms of Reference / Contest Mechanics; and
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contest.

10. *(Name of Participant)* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

*Participant's Representative/
Authorized Signatory*

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of 2019.

Format of Curriculum Vitae (CV) for Firm's Team Member

Name of Architectural Firm: _____

Proposed Position / Role to the Contest Activity: _____

Name of Team Member: _____

Profession: _____

Certification or Professional License if applicable: _____
(Example - LEED Certification, etc.)

Date of Birth: _____

Years with Firm: _____ Nationality: _____

Membership in Professional Societies: _____

Detailed Tasks Assigned for the Team Member: _____

Key Qualifications:

[Give an outline of member's experience and training most pertinent to tasks on project. Describe degree of responsibility held by the team member on relevant previous projects and give dates and locations. Use about half a page.]

Education:

[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by the team member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.]

List of Completed Projects in Architectural Design and Masterplanning:

[Starting with present position, list in reverse order the list of Projects completed in relation to Architectural Conceptual Design and master planning for the last five (5) years, its location and date completed.]

Language:

[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

Commitment:

I also commit to work as team member for the Architectural Conceptual Design for Diliman Property in accordance with the contest mechanics and timeline once the firm is shortlisted to undertake the contest proper.

Date:

*[Signature of staff member and authorized representative of the firm]
Day/Month/Year*

Full name of member: _____

Full name of authorized representative: _____

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ *[date issued]*, *[place issued]*
IBP No. _____ *[date issued]*, *[place issued]*

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Page No. _____
Book No. _____
Series of 2019.